



11.15.2023 Agenda Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, November 15 at 6:00 P.M. in the library and via Zoom.**

Call to Order
Pledge of Allegiance
Presiding Trustee's Explanation of Procedures
Public Comment- Non Agenda Items

Consent Agenda

Minutes: 10.18.2023; 11.1.2023 & 11.1.2023

Finance: Warrant Cash Transfer Letter; Redeemed Claim Warrants; Outstanding Claim Warrants; Electronic Liabilities; Redeemed Payroll Warrants; Outstanding Payroll Warrants; Journal Voucher Detail

Personnel: Personnel Resolution; Substitute List

Superintendent Report
District Clerk-Business Manager Report

Old Business

Discussion Items:

TEST Information with Liz Cunningham (virtually)
Committee Updates

Action Items:

Review and Consider Revisions to Superintendent Evaluation Tool and Staff/Parent Surveys

New Business

Discussion Items:

Discuss and Consider Policy Series 6000 Administration - First Reading

Action Items:

Discuss and Consider the Superintendent's Goals

Next Meeting:

11.29.2023 Work Study Session at 1pm
12.1.2023 Agenda Setting at 10am
12.13.2023 December Regular Board Meeting

The Core Purpose of Gallatin Gateway School is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comments to ensure an orderly progression of the meeting.

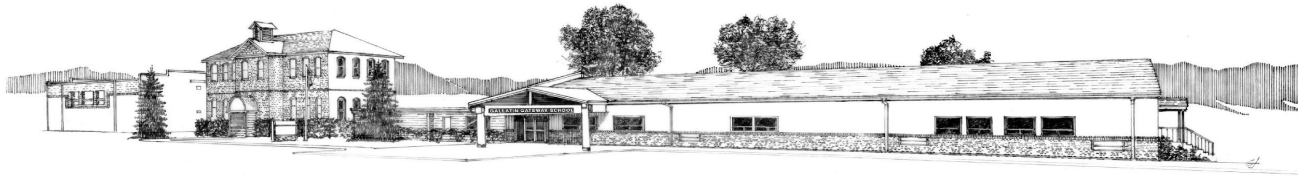
Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
Article II, Section 10, Montana Constitution – Right of privacy
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

Zoom procedures:

1. *Login details are on the district website -- [See District Calendar](#)*
2. *Please ensure your mic is muted until called upon by the Chair*
3. *Public Comment is accepted two times during the meeting:*
 - a. *During non-agenda public comment for items not on the agenda*
 - b. *When the Chair opens it for public comment as determined appropriate*
4. *To participate from a mobile device or computer:*
 - a. *Please use the “Raise Hand” button under “Participants” button at the bottom of your screen*
 - b. *Once called on please unmute yourself to provide comments*
5. *To participate from a phone when dialed in:*
 - a. **9 to raise and lower hand for public comment*
 - b. *Once called on please press *6 to unmute yourself to provide comment*



**10.18.2023 MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 P.M. on October 18, 2023, in the Gallatin Gateway School Library and via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:03 P.M.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Carissa Paulson, Tim Melton, Brian Nickolay

TRUSTEES ABSENT

Mary Thurber, Vice Chair

STAFF PRESENT

Kelly Henderson, Superintendent; Brittney Bateman, District Clerk

OTHERS PRESENT

None.

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*.

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

Motion: Trustee Nickolay to approve the consent agenda as presented.

Minutes: 9.20.2023; 10.4.2023; 10.6.2023; 10.10.2023

Finance: Warrant Cash Transfer Letter; Redeemed Claim Warrants; Outstanding Claim Warrants; Electronic Liabilities; Redeemed Payroll Warrants; Outstanding Payroll Warrants; Journal Voucher Detail

Personnel: Personnel Resolution; Substitute List
Seconded: Trustee Melton
Public Comment: None
For: Schwieterman, Paulson, Melton, Nickolay
Opposed: None
Motion passed unanimously 4-0

SUPERINTENDENT REPORT

Superintendent Kelly Henderson gave the Board an update regarding what happened over the last month in the district. A few of the items discussed include: 1) individual student success; 2) staff & volunteers; 3) leadership; 4) 95 mills discussion

DISTRICT CLERK REPORT

District Clerk Brittney Bateman gave the Board an update regarding what happened over the last month in the district. A few of the items discussed include: 1) elections; 2) business; 3) food service; 4) mandatory reporting

OLD BUSINESS

Discussion Items:

Old Bell

The group discussed the progress made with the old school bell. Trustee Melton is spearheading the topic.

Facility Walkthrough

The Governing Board completed the annual review of the facilities October 10, 2023. A list was provided in the board book for this meeting. Emergent projects include: gutter on the old building and another mold test. This list will go to the facilities committee to decide the order of things to be completed.

Action Items:

Policy 7000 Financial Management - 2nd Reading

The Governing Board has completed a detailed review of the Policy 7000 series - Financial Management.

The following items will be completed:

Policy 7216 Fundraising was removed from policy and incorporated into other existing policies.

Policy 7225 Develop procedures for fundraising, to include crowdsourcing, for class and school projects. To include a form that includes all policy information and use/spending of the funds.

Policy 7260 Endowments, Gifts, and Investments - Superintendent to develop procedures for determining the suitability or appropriateness of all gifts received and accepted by the district.

Policy 7425 Extra-Curricular Funds - Establish accounting procedures for Student Activities.

Annual Review Items:

Policy 7008 Tuition Review

Policy 7220-P(1) Review all federal grants focusing on supplement vs. supplanting

Complete an Accounting manual by June 30, 2024.

Superintendent Henderson will bring these topics back for approval when they are developed.

Motion: Trustee Melton approves the policy 7000 series.

Seconded: Trustee Paulson

Public Comment: None
For: Schwieterman, Paulson, Melton, Nickolay
Opposed: None
Motion passed unanimously 4-0

NEW BUSINESS

Discussion Items:

T.E.S.T. Quotes for Safety Improvements

At the September Board meeting, the Board requested additional quotes from TEST on the Bell/Clock system and the ACCESS point control system. The group discussed the different options, along with the pricing of each option. The additional systems align with the SEC consultation needs. A representative from T.E.S.T. will come back to do a presentation for the board at a later meeting.

Action Items:

Superintendent Evaluation Tool Review

The Board is required annually to provide the superintendent with an evaluation of performance. The Board sends out staff and community/parent surveys for feedback. The concerns voiced by the community members that did complete the survey said that it was too long and asked for feedback that they did not have information on. The board did not vote on this topic and it was tabled to the special work session.

Next Meetings:

- November 1, 2023 @ 1pm Study Session
- November 3, 2023 @ 10am Agenda Setting Meeting
- November 15, 2023 @ 6pm Regular Board Meeting

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 7:16 P.M.

Aaron Schwieterman, Board Chair

Brittney Bateman, District Clerk



**11.1.2023 MINUTES
SPECIAL BOARD MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 1:00 P.M. on November 1, 2023, in the Gallatin Gateway School Language Arts Room. Board Chair Aaron Schwieterman presided and called the meeting to order at 1:10 P.M.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Carissa Paulson, Tim Melton

TRUSTEES ABSENT

Mary Thurber, Vice Chair; Brian Nickolay

STAFF PRESENT

Kelly Henderson, Superintendent; Brittney Bateman, District Clerk

OTHERS PRESENT

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Superintendent Evaluation Tools

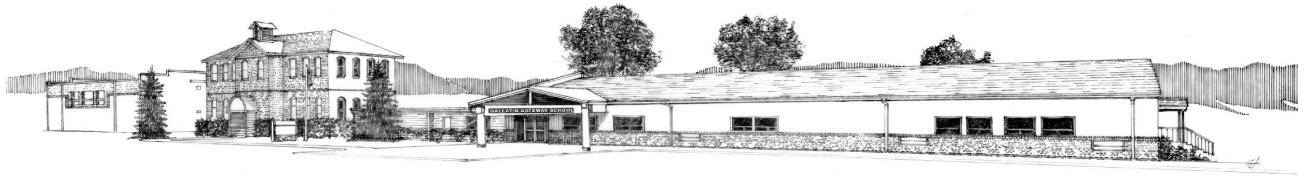
Board Chair Aaron Schwieterman led a discussion regarding the superintendent evaluation tools. The group went over the three (3) surveys that are sent out each year to the trustees, staff and the community. They went through each one adding and removing questions and sections. The timeline for the superintendent's evaluation for the 2023-2024 school year is as follows:

- | | |
|-------------------|--|
| December 6, 2023 | Review Superintendent Evaluation tool |
| December 20, 2023 | Complete Superintendent Evaluation sent to you by the District Clerk |
| January 3, 2024 | Work Study Session to review Superintendent's Evaluation feedback with Superintendent. This is an executive session. |
| January 17, 2024 | Regular Governing Board meeting to discuss and consider Superintendent's Evaluation. |

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 1:43 P.M.

DRAFT



**11.1.2023 MINUTES
SPECIAL BOARD MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 12:00 P.M. on November 1, 2023, in the Gallatin Gateway School Library. Board Chair Aaron Schwieterman presided and called the meeting to order at 12:30 P.M.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair

COMMITTEE MEMBERS PRESENT

Kelly Henderson, Superintendent

COMMITTEE MEMBERS ABSENT

Mary Thurber, Vice Chair; Brittney Bateman, District Clerk

OTHERS PRESENT

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Agenda Setting for 11.15.2023 Meeting

Board Chair Aaron Schwieterman led a discussion regarding the agenda for the November 15, 2023 regular meeting. The individuals present discussed agenda items to be included on the agenda.

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 1:05 P.M.

Aaron Schwieterman, Board Chair

Brittney Bateman, District Clerk

Superintendent's Report

November 15, 2023



Strategic Goals

Individual Student Success

- Special Education students - 12
- Students with 504's - 13
- Check In/Check Out - 5 students
- No behavior incidents to date
- Wrote 48 Intervention plans for grades 1-8

Staff and Volunteers

- Continuation of goal setting and observations for staff on 9-19-2023
- PLC meeting topics: Teaming/PLC time to work on intervention/enrichment, MEA days

Facilities

- Working on the Fire Suppression Range Hood for the Cafeteria
- Continuing to order and receive supplies for the Healthy Foods Grant

Activities:

- MASBO, Seasons of the Budget
- Preparing for the Audit process
- Attended the Accreditation Process workshop and TEAMS webinar
- Annual Veteran's Day celebration
- Parent Teacher Conferences to include a parent taste testing of popular student menu items

Other:

Enrollment

Accreditation process changes

Fall ANB information

Old Business
DISCUSSION ITEM

TEST Information

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate)

Liz Cunningham will be available, virtually, to answer your questions regarding the bells/paging system and the secure access proposals.



October 13, 2023

Avigilon Access Control

T.E.S.T. Inc.

CELEBRATING 20 YEARS OF SERVICE

Liz Cunningham
liz@testenterprise.com
(888) 401-6950
PO Box 2900
Missoula, MT 59806

Tiffani Anderson
tiffani@testenterprise.com
(406) 480-0260
1633 Main St. Suite A Box 340
Billings, MT 59105

Authorized Reseller

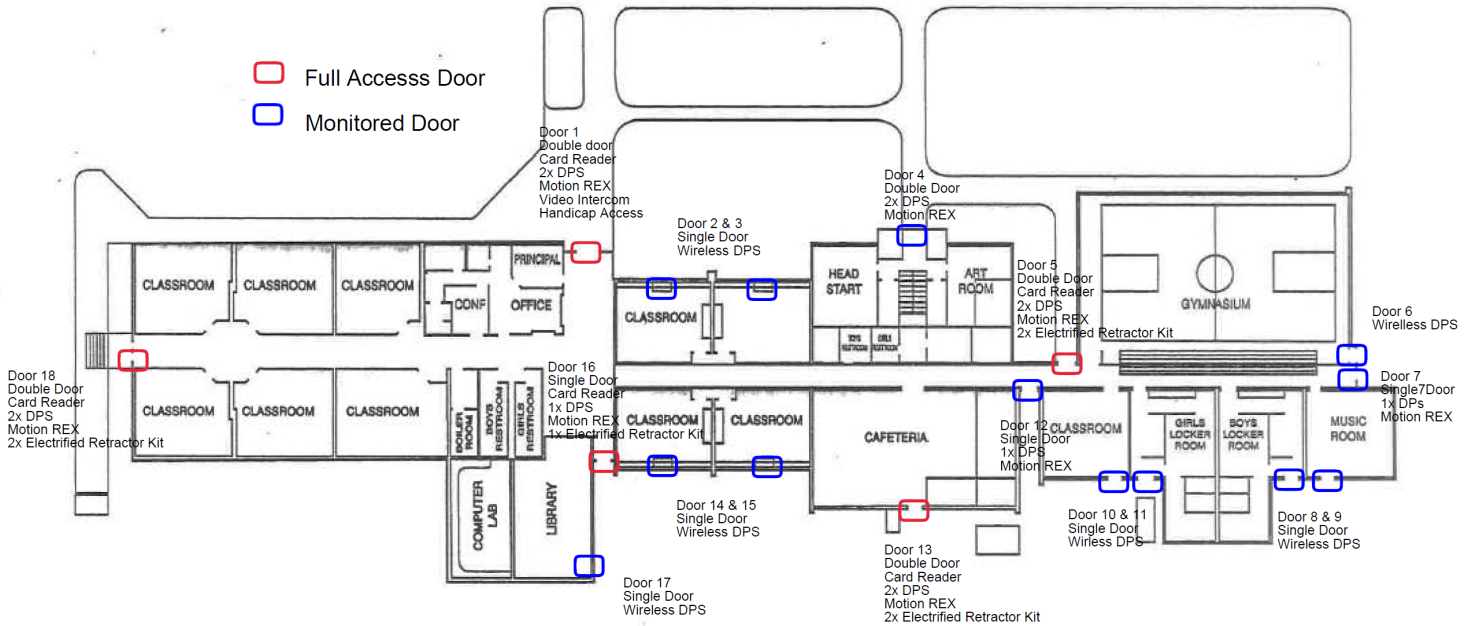
AVIGILON™



PO Box 2900, Missoula, MT 59806 • **1-888-401-6950** or (406) 541-6950 • FAX: (406) 541-6949 • www.testenterprise.com



Our commitment to Montana: SMART SAFE SECURE SCHOOLS



Notes & Special Instructions:

- POE Network switches provided by district.
- District to set up V-Lan dedicated to this project.
- District to provide rack space for server.
- District to provide power for server.





Our commitment to Montana:
SMART SAFE SECURE SCHOOLS



840 Shoreline Dr., Suite C | PO Box 1075 Polson, MT 59860
P 888-401-6950 | F 406-541-6950 | sales@testenterprise.com

This quote is prepared for:

Gallatin Gateway School District

Access Control - Exterior Doors

10/13/2023



HEAD-END

Qty Product Name

Head End Includes:

- 1 Avigilon 32 Door Enterprise Server & Programming
- 1 LifeSafety Cabinet - 16 door
- 4 Batteries
- 1 AC Control Panels - Two Doors
- 2 AC Sub-Control Panels
- 1 IO Controller
- 1 Front Door Release Buttons (wired & installed)
- 1 Lock Down Button (wired & installed)
- 200 Encrypted Cards
- 1 Basic Training
- Travel - travel time/mileage/lodging/per diem
- Installation Labor
- Project Management

ACCESS CONTROL DOORS

Product Name

- 1 Video Intercom Full Access Control Doors w/Auto Operator Integration-Double Door
[1-VI, 1-CR, 2-DPS & 1-REX, 2 Elec Door Latch]
- 1 Full Access Control Doors - NO Auto Operator Integration - Single Door
[1-CR, 1-DPS & 1-REX, 1 Elec Door Latch]
- 3 Full Access Control Doors - NO Auto Operator Integration - Double Door
[1-CR, 2-DPS & 1-REX, 2 Elec Door Latch]
- 13 Advanced Monitored -Double [2-DPS & 1-REX] w/conduit

\$ 57,461.58 TOTAL

Quote valid for 30 days.



October 13, 2023

EPIC System w/Audio in Classrooms & EverAlert Clocks

T.E.S.T. Inc.

CELEBRATING 20 YEARS OF SERVICE

<p>Liz Cunningham liz@testenterprise.com (888) 401-6950 PO Box 2900 Missoula, MT 59806</p>	<p>Tiffani Anderson tiffani@testenterprise.com (406) 480-0260 1633 Main St. Suite A Box 340 Billings, MT 59105</p>
---	---

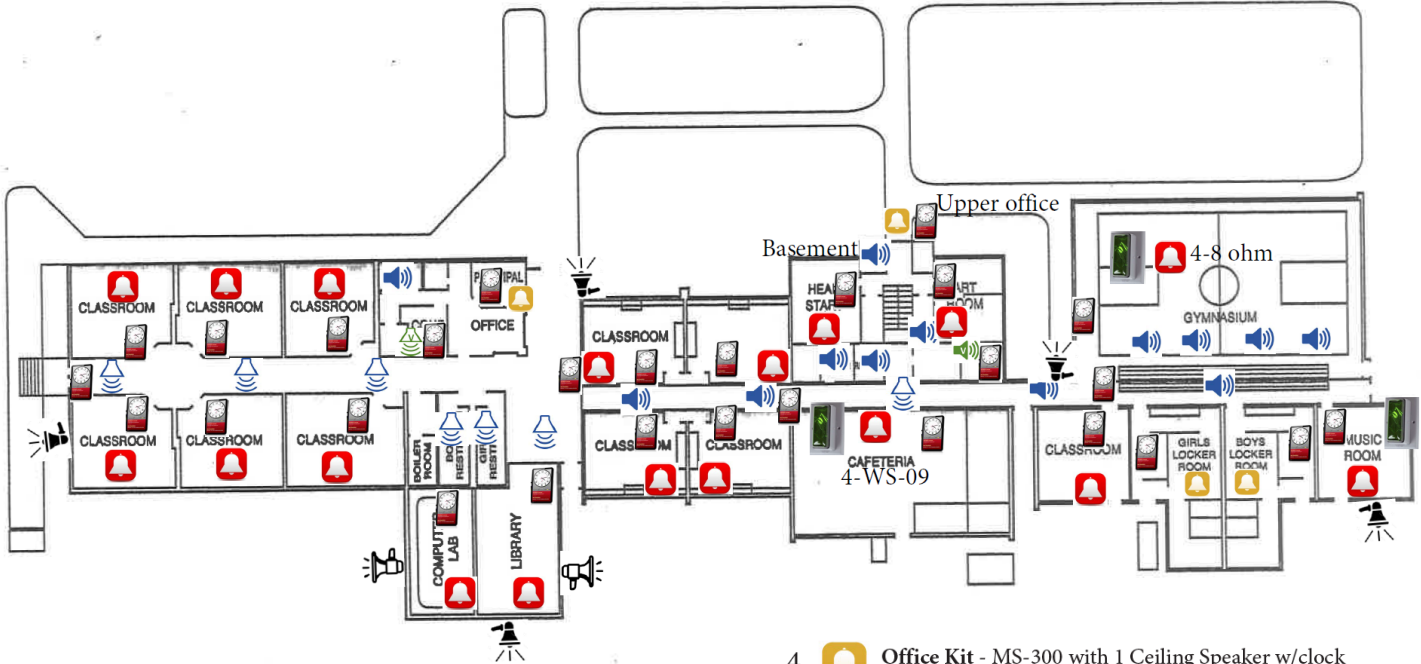
Authorized Reseller

















PO Box 2900, Missoula, MT 59806 • **1-888-401-6950** or (406) 541-6950 • FAX: (406) 541-6949 • www.testenterprise.com



October 13, 2023



- 4  **Office Kit** - MS-300 with 1 Ceiling Speaker w/clock Call Button (Mic w/ Intercom & Emergency Button)
- 18  **Classroom Kit** - MS-500 with 4 Wall Speakers w/clock Includes Receiver, Teacher Mic & Student Mic Call Button (Mic w/ Intercom & Emergency Button)
- 3  Strobe Connected to MS-500
- 28  Common/Office Clock
- 7  Common Area Ceiling Speaker Wired to 2.5W
- 13  Common Area Wall Speaker Wired to 2.5W
- 1  Common Area Ceiling Volume Control Speaker
- 1  Common Area Wall Volume Control Speaker Wired to 2.5W
- 5  15W Exterior Horn
- 2  30W Exterior Horn
- 1  Office Console w/Safe System
- 1  Office SAFE Button
-  Server
-  **2-Zone** 2-Zone Amp (Interior and Exterior)

Notes & Special Instructions:

- POE Network switches provided by district.
- District to set up V-Lan dedicated to this project.
- District to provide rack space for server and amps.
- District to provide power for server.



QUOTE

For communication & safety solutions by:



October 13, 2023

SMART SAFE SECURE SCHOOLS



840 Shoreline Dr., Suite C | PO Box 1075 Polson, MT 59860
P 888-401-6950 | F 406-541-6950 | sales@testenterprise.com

This quote is prepared for:

Gallatin Gateway School District



Bells, Paging & Intercom + Clocks
10/13/2023

HEAD END | FRONT OFFICE

Qty	Product Name
1	EPIC Head End w/ Battery Backup w/Programming
1	SMART-UPS Battery Backup for EPIC Appliance
1	EPIC Kiosk w/Programming
1	SMART-UPS Battery Backup for EPIC Kiosk
1	SAFE OFFICE MS-300 - Network Interface w/Programming
1	SAFE OFFICE Call Button - WPA-505

SERVER ROOM/COMMONS

1	EPIC Common Zone Amplifier 2 X 300W
2	MS-300 - Network Interface w/Programming
2	Patch Cables
7	70V Ceiling Speaker
1	70V Ceiling Speaker - VC
13	70V Wall Speaker
1	70V Wall Speaker - VC
5	15W Paging Horn
2	30W Paging Horn
2900	Speaker Cable
6	EverAlert Display - 4YR
6	EverAlert Mount
1	Guard for EverAlert Display
1	EverAlert Integrator - 4YR

OFFICES

4	MS-320 PDE+ Network Interface w/Programming
4	Patch Cables
4	Call/Emerg/Mic Wall Button: WPA-702
4	Speaker - CS-09
200	Speaker Cable
4	EverAlert Display - 4YR
4	EverAlert Mount

CLASSROOMS/OFFICES

18	MS-500 PDE+ Network Classroom Amp w/Programming
18	XD Receiver w/3' CAT6
18	Patch Cables
18	Audio Cables
18	Call/Emerg/Mic Wall Button: WPA-702
64	Speakers
8	GYM & Cafeteria Speakers: Quam System 3VC wired to 8 Ohms
3600	Speaker Cable
18	XD Teacher Pendant Microphone
18	XD Student Handheld Microphone
3	Indoor Flush Mount Strobe - Green
2	Gym/Aud - raceway
18	EverAlert Display - 4YR
18	EverAlert Mount

LABOR

Building Walk-thru
Installation, Termination & Certification of CAT6 Cabling
Installation of EPIC System
Programming Equipment
Travel - includes travel time, mileage, lodging, & Per Diem

MANAGEMENT/SERVICES

Project Management
Training
Support - 1 year
Shipping

\$ 171,922.80 TOTAL

BreakDown:

\$ 79,992.34	Bells Paging & Intercom (MS-500 Amp)
16,974.36	Classroom Audio Enhancement (receiver & mics)
24,557.10	EverAlert Clocks
37,149.00	Installation & Programming
13,250.00	CAT6 Cabling Installation, Termination & Certification
\$ 171,922.80	

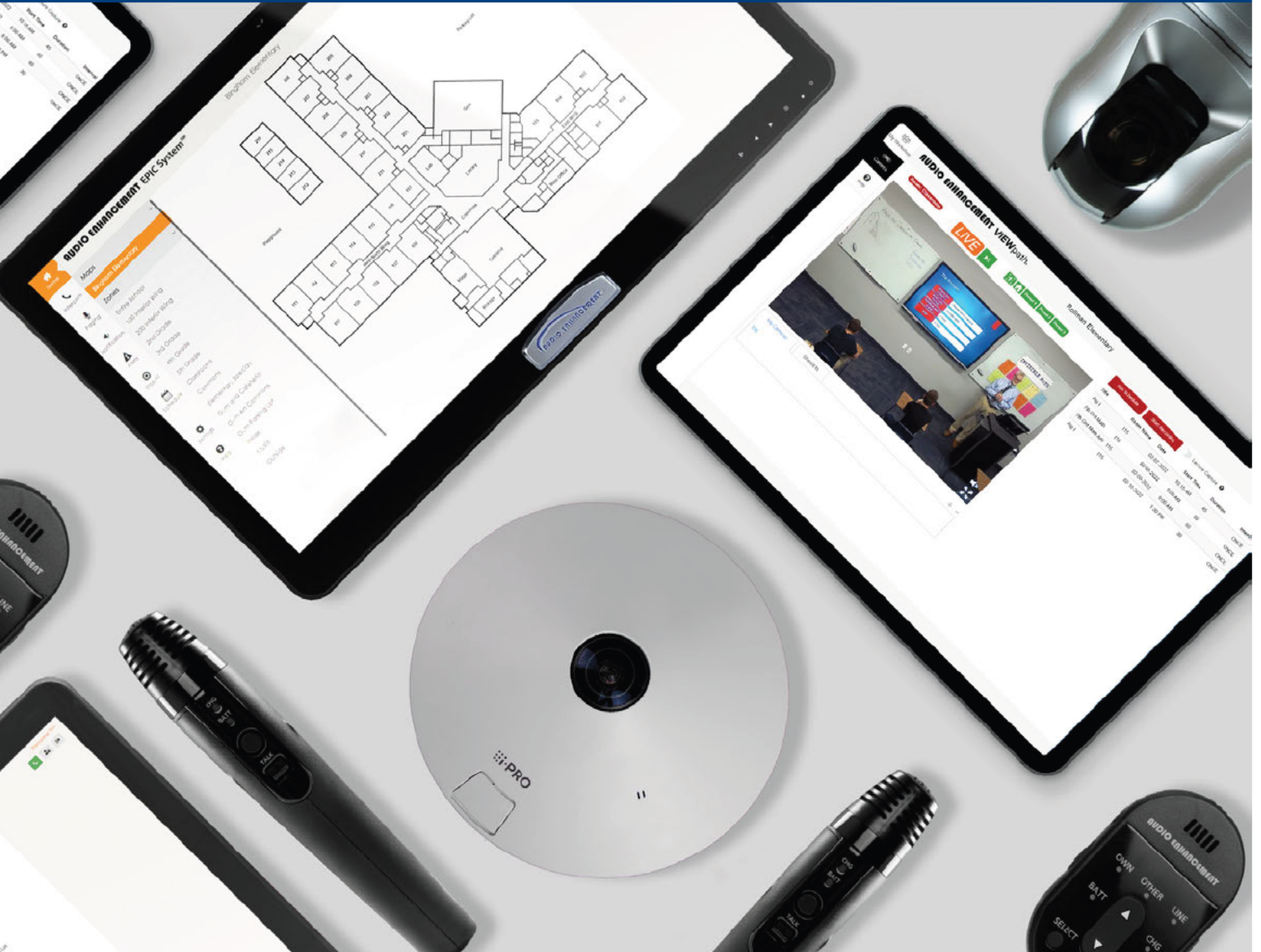
***ALL NEW EQUIPMENT:
TESTED, CERTIFIED, & COMMISSIONED**

Quote valid for 30 days.



PRODUCTS QUOTED

MAKING A **DIFFERENCE** IN EDUCATION



45
YEARS
MAKING A DIFFERENCE
IN EDUCATION
1978 - 2023

AUDIO ENHANCEMENT®



CLASSROOM AUDIO

MICROPHONES

***XD TEACHER
PENDANT
MICROPHONE**
ST-XD-9060



**XD STUDENT
HANDHELD
MICROPHONE ADD ON**
ST-XD-9050

INSTALLED AMPLIFIERS & RECEIVERS



***OPTIMUM SYSTEM
WITH INTEGRATED XD RECEIVER**
- PoE+ WITH PROGRAMMING
AM-3230.P

The Optimum System with Integrated XD Receiver is a PoE+ amplifier allowing communication over a district's network via EPIC System™. The Optimum System simplifies a campus's communications by consolidating Classroom Audio, Intercom, Paging, and Bell systems into a single integrated solution. Elevating a speaker's voice throughout the learning environment utilizing XD Microphones, ultimately impacting student equity and engagement.

Compatible with



CLASSROOM SPEAKERS



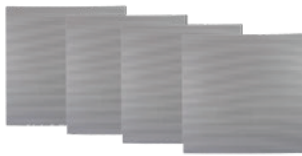
***CLASSROOM SPEAKER,
CEILING, 1X2 TILE
REPLACEMENT, PLENUM RATED,
SET OF 4**

ST-SP-0211



***CLASSROOM SPEAKER,
WALL, SET OF 4**

ST-SP-0100



**CLASSROOM SPEAKER, CEILING,
2X2 TILE REPLACEMENT,
PLENUM RATED, SET OF 4**

ST-SP-9224



**COMPACT FULL-RANGE
PENDANT SPEAKER, SET OF 4**

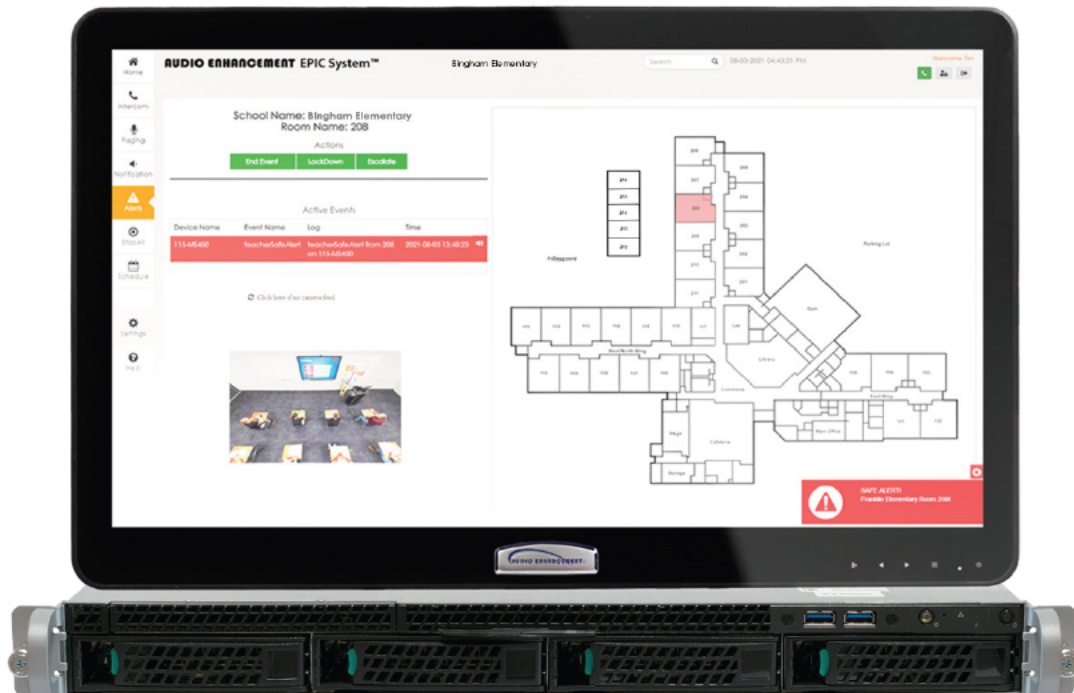
ST-SP-1030



SAFE System™

Signal Alert for Education

SAFE System™



SAFE (Signal Alert For Education) System™ is a crucial tool for School Districts. SAFE System™ provides a timely response to any crisis while displaying an interactive map. This map allows faculty to gain an inside look of when and where a SAFE Alert has occurred. **SAFE System™** empowers faculty and staff to focus on their students while providing the assurance that when an alert is signaled, assistance is on the way. Campuses are equipped with Personal Duress Transmitters that send a signal indicating their location to designated networked devices. Every Student matters and every moment counts. With the **SAFE System™** customizable emails, texts, and notifications get sent to predetermined personnel.

EPIC SAFE ONLY HEAD END SYSTEM WITH PROGRAMMING

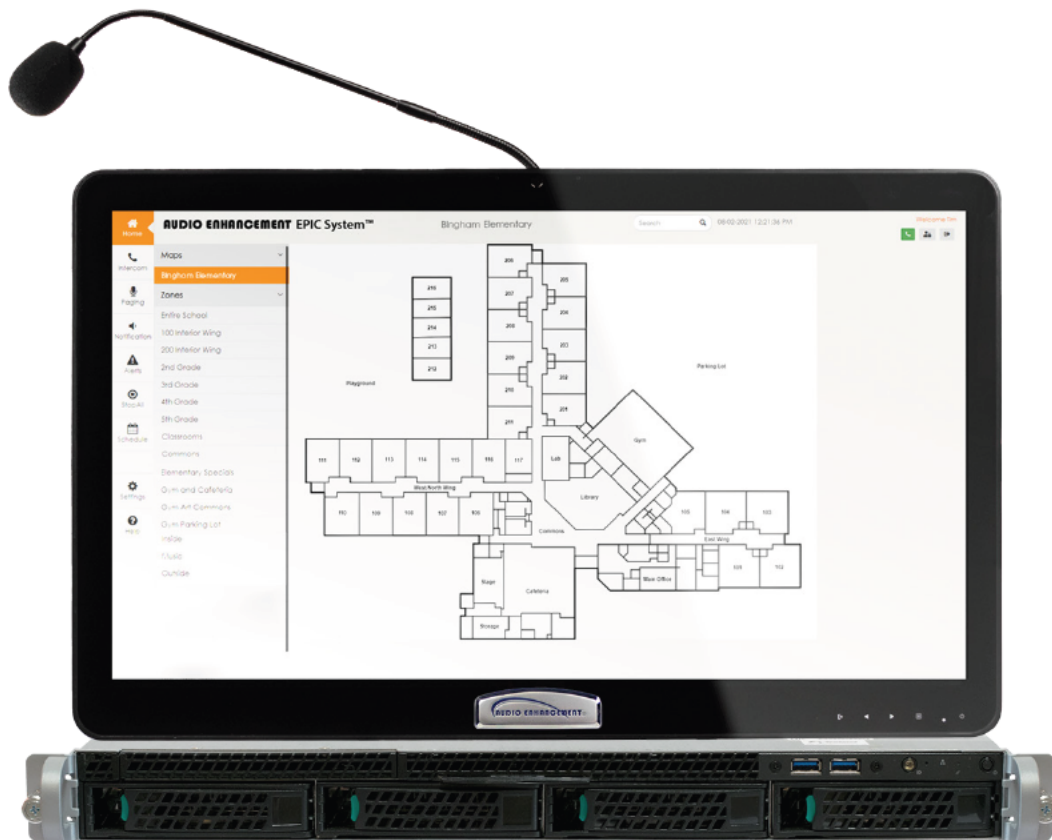
SB-EP-8108.P



EPIC System™

Education Paging & Intercom Communications

EPIC System™



EPIC (Education Paging & Intercom Communications) System™ is a foundational solution built specifically for Education. **EPIC System™** provides an inside look into campuses leveraging an interactive platform accessible via a web browser and mobile app. Using EPIC System™ to intercom, page, and create customizable notifications/bells, faculty can make changes on the fly minimizing campus interruptions. With **EPIC System™**, campuses are empowered to adapt to the ever-changing educational environment.

**EPIC HEAD END
INCLUDING BATTERY
BACKUP**

WITH PROGRAMMING

SB-EP-8106.P

**EPIC KIOSK
WITH PROGRAMMING**

EP-0020.P

OFFICES



MS-320 PoE+ NETWORK INTERFACE WITH PROGRAMMING

AM-3244.P

The MS-320 Network Interface is a PoE+ device intended to be placed in smaller areas throughout the campus to extend intercom, paging, and bell notifications.

Compatible with



Faster, clearer, customizable communications and emergency notifications for schools




In most areas of our lives, communications are getting faster and more effective. **Your school should be no exception.**

EverAlert by American Time[®] is an innovative, easy to use, and cost-effective visual display and campus-wide notification system that bolsters and extends routine institutional messaging and emergency communications.

EverAlert delivers the functions of **three systems in one**, keeping students, faculty and staff safe, informed, and on-time.

- 

Emergency/Safety Notification System

 - Keep critical communications clear and timely during threats.
 - Displays alerts following alarm activation or NOAA severe weather notifications.
 - Delivers customized messages with tones.
 - Automatically alerts campus or authorities for rapid response.
- 

Digital Signage System

 - Improve communications and tailor messages by audience.
 - Displays custom messages district-wide, by building or by individual classroom.
 - Delivers current weather conditions.
 - Variety of screen layouts, customized to your school colors.
- 

Synchronized Clock System

 - Ensure everyone is on the same, precise time.
 - Includes a large analog or digital clock image.
 - Synchronizes time with other EverAlert displays, school computers and clocks.
 - Configurable features include hallway and classroom countdown timer with bell scheduler.



Join schools around the country that have improved daily and emergency communications, and strengthened their safety protocols with EverAlert.

"The fact that EverAlert can serve multiple functions really impressed me, from displaying news and lunch menus to alerts and emergency information...it's really unlimited."

- Chuck Ehler, Superintendent, Rushford-Peterson Schools.

A comprehensive, visual messaging and notification system for schools

How many systems and vendors do you rely on to communicate daily announcements, messages, emergency notifications and even the time of day throughout your school or campus? You may have multiple vendors and systems for clocks, bells and digital signage; severe weather alerts; and others for fire alarms or lockdown notification.

The complexity and cost of managing so many systems can slow down communication of critical information and prolong the time to initiate an emergency response.

"We liked the fact that the time display could link with other school systems and that we could send out announcements through it...it really resolved our problems of integrating a time panel, announcements and other building systems."

- Mike Adams, Director of Technology,
Northlake Christian School



A closer look

With the choice of wired Ethernet or Wi-Fi connectivity, the 22-inch high definition EverAlert displays are easy to install wherever 110 VAC is available. And as a cloud-based solution, you'll always have the latest EverAlert features and updates without the cost and hassle of onsite server maintenance.

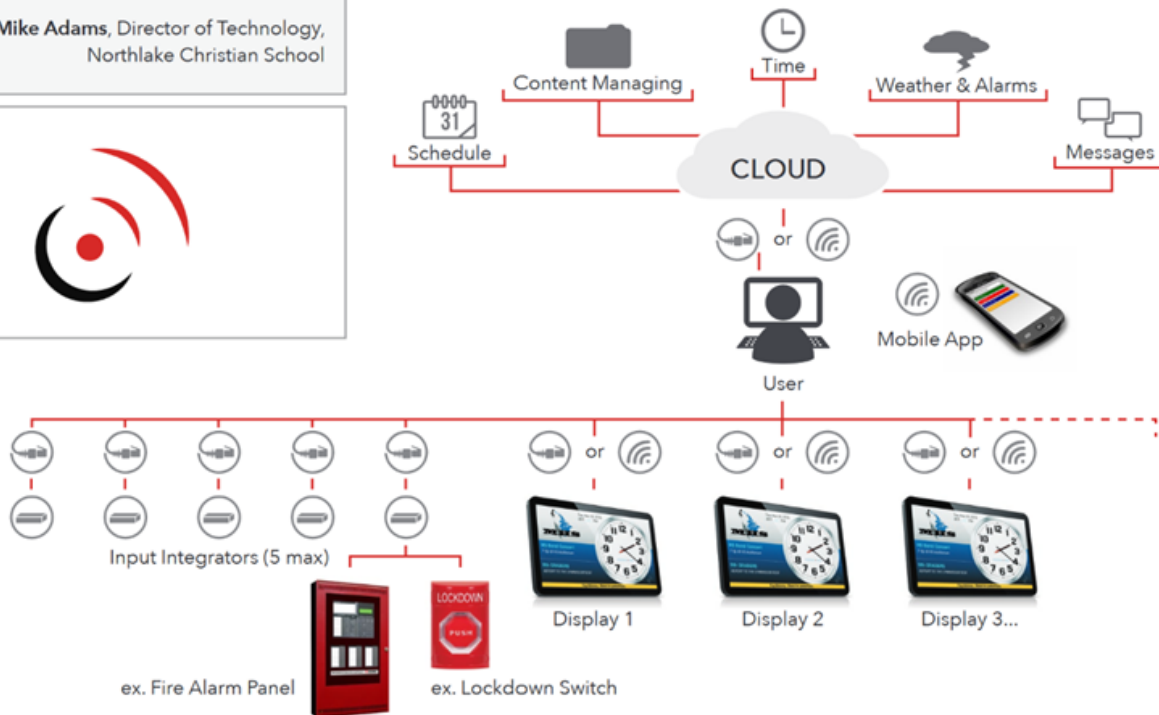
The management portal is a flexible tool for your school communications.

- Management portal accessible from any desktop or mobile device
- Templates for easy message development and content layout
- Intuitive scheduler to easily create time-synchronized messages



- Attractive, graphical displays ensure timely reaction to important content.
- Integration with existing alarm systems enables instant communication within your school and to local authorities.
- Scheduled and instant messages, tailored to deliver daily school news as well as emergency information to the right audience at the right time.

The EverAlert system streamlines the functions of disparate systems to improve communication efficiency throughout your school.



From half of the K-12 school districts in the U.S., to the largest corporations in the world, American Time is the recognized leader in integrated, custom timekeeping and notification systems.

August 2018

american time

american-time.com/everalert



PO Box 2900, Missoula, MT 59806 • 1-888-401-6950 or (406) 541-6950 • FAX: (406) 541-6949 • www.testenterprise.com

SPEAKERS & HORNS



**2X2 TILE REPLACEMENT 70V
LOUDSPEAKER**
SP-1095



**EXTERNAL 70V HORN
SPEAKER AND ENCLOSURE**
SP-1091



**INTERNAL ANGLED 70V HORN
SPEAKER AND ENCLOSURE**
SP-1094



CIRCLE CUT IN 70V LOUDSPEAKER
SP-0300

WALL PLATES



WALL PLATE, WPA-701, AMBIENT MIC WITH DECORA PLATE

WP-0001



WALL PLATE, WPA-702, CALL BUTTON, EMERGENCY BUTTON, AMBIENT MIC WITH DECORA PLATE

WP-0002



WALL PLATE, WPA-704, CALL BUTTON, AMBIENT MIC WITH DECORA PLATE

WP-0004



WALL PLATE, WPA-705, EMERGENCY BUTTON, AMBIENT MIC WITH DECORA PLATE

WP-0005

EPIC SYSTEMS COMPONENTS

AM-1001



EPIC Common Zone Amplifier 2 X
80W 70V, 1U HALF-RACK

AM-1003



EPIC Common Zone Amplifier 1 X
80W 70V, 1U HALF-RACK

AM-1010



EPIC Common Zone Amplifier 1 X
120W 70V, 1U HALF-RACK

AM-1011



EPIC Common Zone Amplifier 2 X
120W 70V, 1U HALF-RACK

AM-1012



EPIC Common Zone Amplifier 1 X
300W 70V, 2U

AM-1013



EPIC Common Zone Amplifier 2 X
300W 70V, 2U

ST-AM-1025



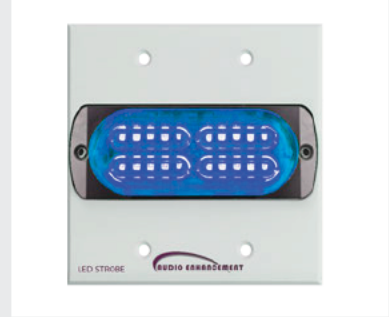
EPIC Common Zone Amplifier 4 X 250W 70V - 1U

AC-2083



Indoor Flush Mount Strobe, 2-Gang Wall Plate Style, Green

AC-2113



Indoor Flush Mount Strobe, 2-Gang Wall Plate Style, Blue

AC-2133



Indoor Flush Mount Strobe, 2-Gang Wall Plate Style, Amber

ST-AC-2102.P



Indoor/Outdoor Multi-Color Strobe PoE with Programming

ST-PA-9005



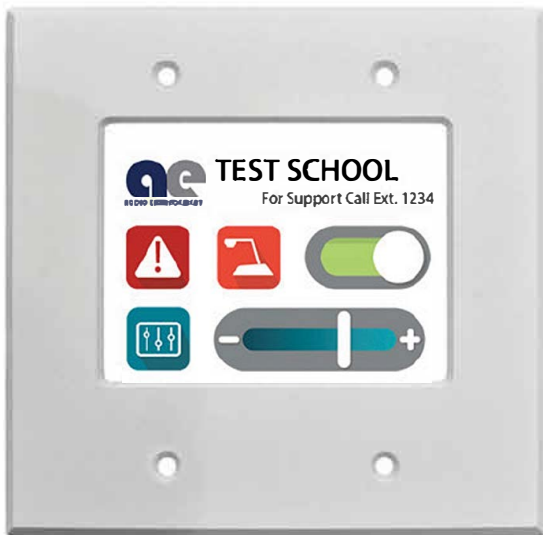
EPIC 70V Volume Control Assembly



COMPONENTS

COMPONENTS

OPTIONS (not included in quote):



**INTERACTIVE TOUCH
CONTROLLER KIT
WITH PROGRAMMING**
ST-PA-8010.P

AVCONNECT KIT
ST-PA-9003





45 years ago, Claudia Anderson needed a solution to an important problem: her two hard-of-hearing sons couldn't hear their teachers.

She wanted to maximize their learning and give them every educational opportunity they deserved. She designed a sound system for their classrooms, since a product was not available on the market at the time. What started out as an effort to help her own children quickly became something much bigger.



Old Business
DISCUSSION ITEM

Committee Updates

Presented by: Board Members

Background: (Include funding sources as appropriate)

Safety Committee

Whole Child Committee

Facilities Committee

PDAC Committee

Old Business
ACTION ITEM

Superintendent Evaluation Tool & Staff/Parent Feedback Surveys

Presented by: Aaron Schweiterman, Kelly Henderson

Background: (Include funding sources as appropriate)

The Board met during a work study session to review the superintendent evaluation tools including the community, staff, and board surveys. The changes recommended during this meeting are included in the new surveys.

Recommendation: Administration recommends approval of the new survey tools for the community, staff, and board evaluation.

Gallatin Gateway Superintendent Evaluation

Trustee Name *

Purpose

This evaluation is conducted to provide the superintendent with the trustee's assessment of work for the school district. As well, it is conducted to provide the trustees with the superintendent's self-evaluation and goals for the future. A further intent of the evaluation is to strengthen the working relationship between the trustees and the superintendent for the achievement of their Core Purpose: To embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

Process

Each trustee shall complete their part of this evaluation form individually, and each form shall be electronically submitted. After the public discussion and evaluation of the Superintendent, the trustee chair or designee shall prepare a composite evaluation form. This evaluation form, after being signed by the superintendent and the trustees, shall be placed in the personnel file of the superintendent. Each trustee's evaluation responses will be used as the source documents for the composite and shall be given to the superintendent for information and use toward continual improvement.

Performance Standards

The ten performance standards are the Professional Standards for Educational Leaders.

Standard 1. Mission, Vision, and Core Values

Effective educational leaders develop, advocate, and enact a shared mission, vision, and core values of high-quality education and the academic success and well-being of each student.

Standard 2. Ethics and Professional Norms

Effective educational leaders act ethically and according to professional norms to promote each student's academic success and well-being.

Standard 3. Equity and Cultural Responsiveness

Effective educational leaders strive for equity of educational opportunity and culturally responsive practices to promote each student's academic success and well-being.

Standard 4. Curriculum, Instruction, and Assessment

Effective educational leaders develop and support intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each student's academic success and well-being.

Standard 5. Community of Care and Support for Students

Effective educational leaders cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student.

Standard 6. Professional Capacity of School Personnel

Effective educational leaders develop the professional capacity and practice of school personnel to promote each student's academic success and well-being.

Standard 7. Professional Community for Teachers and Staff

Effective educational leaders foster a professional community of teachers and other professional staff to promote each student's academic success and well-being.

Standard 8. Meaningful Engagement of Families and Community

Effective educational leaders engage families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.

Standard 9. Operations and Management

Effective educational leaders manage school operations and resources to promote each student's academic success and well-being.

Standard 10. School Improvement

Effective educational leaders act as agents of continuous improvement to promote each student's academic success and well-being.

Goal Area 1: Individual Student Success

Statement of Intended Outcome, five years: We have successfully enhanced our expectations of students, the exposure of our students to learning opportunities, and our individualized approach to education. As a result, our students are literate and enthused about their education, are enjoying their experiences, and are thriving. *Standards 1, 4, 5, 10*

Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five-Year Outcome: *

Mark only one oval.

1 2 3 4 5

Please provide comments/goals for Superintendent in relation to Goal Area 1:

Goal Area 2: Staff and Volunteers

Statement of Intended Outcome, five years: Our staff are highly valued and supported and because of our positive work environment, our staff flourish in their respective positions. Our staff, with our volunteers, collaborate in a cohesive manner that fully supports the individual needs of our students. Our staff and volunteers have positively impacted each student enrolled in our school. *Standards 1, 6, 7, 8*

Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five-Year Outcome: *

Mark only one oval.

1 2 3 4 5

Please provide comments/goals for Superintendent in relation to Goal Area 2:

Goal Area 3: Facilities

Statement of Intended Outcome, Five Years: We have successfully integrated environmentally friendly initiatives into our school and enhanced the current and future use and efficiency of our facilities to ensure that our school meets the contemporary needs of our students, staff, and the community we serve. *Standards 1, 9, 10*

Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five-Year Outcome: *

Mark only one oval.

1 2 3 4 5

Please provide comments/goals for the Superintendent in relation to Goal Area 3:

Goal Area 4: Leadership, Communication, and Collaboration

Statement of Intended Outcome, Five Years: Through our efforts in enhancing our leadership roles, the quality and effectiveness of our communications and collaboration with parents, staff and the community, we operate in a cohesive manner that has significantly improved our District operations, programs and services and enhanced individual student success. *Standards*

Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five-Year Outcome: *

Mark only one oval.

1 2 3 4 5

Please provide comments/goals for the Superintendent in relation to Goal Area 4:

Goal Area 5: Safety

Statement of Intended Outcome, Five Years: We have enhanced the safety and security of our facilities to minimize the risk and harm to our students and staff in the event of a safety or security breach. We have effectively enhanced our emotional support services for students. We have further experienced a significant decline in student discipline as a result of our restorative justice initiative.

Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five-Year Outcome: *

Mark only one oval.

1 2 3 4 5

Please provide comments/goals for Superintendent in relation to Goal Area 5:

Relationship with Trustees

The following items serve as examples to illustrate our collective understanding of the superintendent's responsibilities in relation to the Board of Trustees.

31. Proposes and implements policies of the school board. *

Mark only one oval.

1 2 3 4 5

32. Reports to the school board about the status of programs, personnel, and operations of the district. *

Mark only one oval.

1 2 3 4 5

33. Facilitates the decision-making process for the board by making sound recommendations for board action that are consistent with the district's vision, mission statements, and board goals. *

Mark only one oval.

1 2 3 4 5

34. Communicates as liaison between the school board and school personnel. *

Mark only one oval.

1 2 3 4 5

35. Informs the school board about statutes and rules of the State of Montana, federal laws, and current trends and developments in education. *

Mark only one oval.

1 2 3 4 5

36. Collaboratively prepares agendas of meetings for the school board. *

Mark only one oval.

1 2 3 4 5

37. Keeps the school board adequately informed of the superintendent's activities, particularly those activities affecting the functioning of the school district. *

Mark only one oval.

1 2 3 4 5

38. Attends meetings of the board and takes part in deliberations, but does not vote. * Mark only one oval.

1 2 3 4 5

39. Ensures the filing of all reports required by statute or regulation. *

Mark only one oval.

1 2 3 4 5

40. Please provide comments/goals for the Superintendent in relation to the Board/Superintendent Relationship

Gallatin Gateway School Evaluation Staff Feedback

Purpose

This survey is conducted to provide the superintendent and Governing Board feedback on the work of the district.

Thank you for your participation!

1. How do you perceive the overall culture and climate in the school this year? How can we improve what we are doing together as a team?
2. Do you perceive that, as a school, we are making improvements to the academic success of students? If so how and if not why?
3. What are your perceptions about how we function as a school team? What can we improve upon?
4. As we are working through safety, security, and upgrades to the facility, what are your main priorities?

Gallatin Gateway School

Parent Form Feedback

Purpose

This survey is conducted to provide the superintendent and Governing Board with feedback on the work done within the school. This survey will assist the district in writing goals to improve the education of your students. The Core Purpose of the district is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

Thank you for your participation!

The following questions will be answered with the following criteria

- Strongly disagree (1)
- Disagree (2)
- Agree (3)
- Strongly agree (4)

How strongly do you agree or disagree with the following statements? Mark one response only.

1. My child feels like [she/he/they] is part of [her/his/their] school.
2. There is an adult at school my child can talk to when [she/he/they] is/are upset.
3. My child is comfortable asking [her/his/their] teachers or other adults at school for help with their schoolwork.
4. My child has friends at school who support and care about [her/him/them].
5. My child regularly talks to/connects with friends from school.
6. When given the chance, my child participates in class discussions or activities.
7. My child sets goals related to [her/his/their] schoolwork and tries to reach them.
8. My child tries hard to do well in school.
9. My child works hard on all assignments even if they won't affect [her/his/their] grade.
10. At least one of the topics my child is studying is interesting and challenging to my child.
11. My child likes the challenges of learning new things in school.
12. School is important to my child.
13. My child feels excited about going to school
14. My child feels good when they are at school.
15. My child feels safe when they are at school.

Comments

New Business
DISCUSSION ITEM

Policy Series 6000 - First Reading

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate)

First reading of Policy Series 6000 with recommendations

GALLATIN GATEWAY SCHOOL DISTRICT

R = required

**6000 SERIES
ADMINISTRATION**

TABLE OF CONTENTS

6000	Goals
R 6110	Superintendent – Duties and Authority
R 6110P	Superintendent – Board Responsibilities
6121	District Organization

1

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

Gallatin Gateway Elementary

Adopted on: 08/20/12

Reviewed on: 6/26/17

6000

ADMINISTRATION

Revised on:

Goals

The administrative staff's primary functions are to manage the District and to facilitate the implementation of a quality educational program. The administrative staff is responsible for:

1. Effectively and efficiently managing the District's programs, budget, and buildings;
2. Providing educational leadership;
3. Developing and maintaining channels for communication between the school system and community;
4. Developing procedures and regulations which implement Board policy; and
5. Planning, organizing, implementing, and evaluating educational programs.

Legal references: Mont. Const. Art. X, §8
 § 20-3-324, MCA Powers and Duties
 § 20-4-402, MCA Duties of district superintendent
 10.55.701, ARM Board of Trustees

Gallatin Gateway Elementary

Adopted on:
Reviewed on:
Revised on: 6/26/17

6110 - R

ADMINISTRATION

Superintendent – Duties and Authority

Duties and Authorities

The Superintendent is the District's executive officer and is responsible for the administration and management of District schools, in accordance with Board policies and directives and state and federal law. The Superintendent is authorized to develop administrative procedures to implement Board policy and to delegate duties and responsibilities; however, delegation of a power or duty does not relieve the Superintendent of responsibility for that which was delegated.

Qualifications and Appointment

The Superintendent will have the experience and skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must be appropriately licensed and endorsed in accordance with state statutes and Board of Public Education rules; or considered appropriately assigned if the Superintendent is enrolled in an internship program as defined in ARM 10.55.602 and meets the requirements of ARM 10.55.607 and ARM 10.55.702. When the office of the Superintendent becomes vacant, the Board shall determine the appropriate process for filling that vacancy, and shall appoint the individual chosen by the majority of the Board.

Administrative Work Year

The Superintendents' work year will correspond with the District's fiscal year, unless otherwise stated in an employment agreement. In addition to legal holidays, the Superintendent will have vacation periods as approved by the Board of Trustees. [The Board of Trustees must give the Superintendent prior approval for time away from the District as included in this policy.]

Evaluation

At least annually, and in accordance with the Superintendent's contract, the Board will evaluate the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with District mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will include a discussion of professional strengths, as well as performance areas needing improvement.

Compensation and Benefits

The Board and the Superintendent will enter into a contract which conforms to this policy and state law. The contract will govern the employment relationship between the Board and the Superintendent.

Legal Reference: § 20-4-402, MCADuties of district superintendent or county high school principal

ARM 10.55.602	Definition of Internship
ARM 10.55.607	Internships
ARM 10.55.702	Licensure and Duties of District Administrator – District Superintendent

Gallatin Gateway Elementary

Adopted on: 6/26/17

Reviewed on:

Revised on: 6/27/2018

6110P - R

ADMINISTRATION

Superintendent – Board Responsibilities

Page 1 of 2

The Board will:	The Superintendent will:
Select the Superintendent and delegate to him/her all necessary administrative powers.	Serve as chief executive officer of the District.
Adopt policies for the operations of the school system and review administrative procedures.	Recommend policies or policy changes to the Board and develop procedures which implement Board policy.
Formulate a statement of goals reflecting the philosophy of the District.	Provide leadership in the development, operation, supervision, and evaluation of the educational program.
Adopt annual objectives for improvement of the District.	Recommend annual objectives for improvement of the District.
Approve courses of study.	Recommend courses of study.
Approve textbooks.	Recommend textbooks.
Approve the annual budget.	Prepare and submit the annual budget.
Employ certificated and classified staff, in its discretion, upon recommendation of the Superintendent.	Recommend candidates for employment as certificated and classified staff.
Authorize the allocation of certificated and classified staff.	Recommend staff needs based on student enrollment, direct and assign teachers and other employees of the schools under his/her supervision; shall organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the District, subject to the approval of the Board.
Approve contracts for major construction, remodeling, or maintenance.	Recommend contracts for major construction, remodeling, or maintenance.
Approve payment of vouchers and payroll.	Recommend payment of vouchers and payroll.

The Board will:	The Superintendent will:
Approve proposed major changes of school plant and facilities.	Prepare reports regarding school plant and facilities needs.
Approve collective bargaining agreements.	Supervise negotiation of collective bargaining agreements.
Assure that appropriate criteria and processes for evaluating staff are in place.	Establish criteria and processes for evaluating staff.
Appoint citizens and staff to serve on special Board committees, if necessary.	Recommend formation of <i>ad hoc</i> citizens' committees.
Conduct regular meetings.	As necessary, attend all Board meetings and all Board and citizen committee meetings, serve as an ex-officio member of all Board committees, and provide administrative recommendations on each item of business considered by each of these groups.
Serve as final arbitrator for staff, citizens, and students.	Inform the Board of appeals and implement any such forthcoming Board decisions.
Promptly refer to the Superintendent all criticisms, complaints, and suggestions called to its attention.	Respond and take action on all criticism, complaints, and suggestions, as appropriate.
Authorize the ongoing professional enrichment of its administrative leader, as feasible.	Undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations.
Approve appropriate District expenditures recommended by the Superintendent for the purpose of ongoing District operations.	Diligently investigate and make purchases that benefit the most efficient and functional operation of the District.

NOTE: A copy of the Superintendent's evaluation tool and job description may be included.

Legal Reference: ARM 10.55.701 Board of Trustees

1
2
3
4
5
6
7
8
9
10
11
12
13
14

1
2
3 Gallatin Gateway Elementary
4
5

6 Adopted on: 08/20/12

7 Reviewed on:

8 6121

9 ADMINISTRATION
10
11
12
13

14 Revised on: 6/26/17

15 District Organization

16 The Superintendent shall develop an organizational chart indicating the channels of authority and
17 reporting relationships for school personnel. These channels should be followed, and no level
18 should be bypassed, except in unusual circumstances.

19
20 The organization of District positions of employment for purposes of supervision, services,
21 leadership, administration of Board policy, and all other operational tasks shall be on a "line and
22 staff" basis. District personnel occupying these positions of employment shall carry out their
23 duties and responsibilities on the basis of line and staff organization.

24
25 All personnel should refer matters requiring administrative action to the responsible
26 administrator, and may appeal a decision to a higher administrative officer. Whenever possible,
27 each employee should be primarily responsible to only one immediate supervisor. When this is
28 not possible, the division of responsibility must be clear.

29
30 If the Superintendent is temporarily absent, the succession of authority and responsibility of the
31 respective office shall follow a succession plan, developed by the Superintendent and provided to
32 the Board.

33
34
35 Legal References: § 20-3-324, MCA Powers and duties
36 10.55.701, ARM Board of Trustees
37
38
39

New Business
ACTION ITEM

Superintendent Goals

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate)

The superintendent goals have been reviewed and revised based on the current work of the district to improve facilities and increase student achievement.

Recommendation: Administration recommends approval of the Superintendent Goals for the 23-24 school year.

Strategic Plan Goal Area	Superintendent's Goal	Action Strategies	Measurement & Evidence
<p>1 - Individual Student Success</p> <p>4 - Leadership, Communication, Collaboration</p>	<p>Improvement of student academic achievement.</p> <p>22-23 SBAC Data for grades 3-8</p> <ul style="list-style-type: none"> ● Mathematics Proficiency: 62% ● Reading Proficiency: 63% ● Science Proficiency (5 & 8): 72% <p>Student achievement will increase incrementally by 3-5% yearly to reach an 80% proficiency level for all students on the state assessment.</p>	<ul style="list-style-type: none"> ● Writing Handbook for developmental progressions ● Focus on standards-based instruction and grading practice to measure student proficiency. ● Align the curriculum resources with the standards by grade, grade band, and transition planning. ● Implement the MTSS processes to provide intervention and advancement in academics to include data conversations and analysis. ● IEFA alignment to the core curriculum standards. ● Use of team collaboration to determine more significant needs for intervention. ● Academic advancement for students scoring in the 90% on state and local assessments. 	<ul style="list-style-type: none"> ● Aligning the curriculum is a 3 year process moving to standards based instruction and grading with aligned report cards. ● MTSS: This is a two year process to combine academic and behavioral Rtl. ● Engage the staff in data analysis collaboratively through weekly PLC meetings. ● Use data to make decisions about student intervention, remediation, and advancement. ● Use of data to determine student progress on the advanced standards.
<p>2 - Facilities</p> <p>5 - Safety</p>	<p>Focusing on safety and security, facility improvements will be prioritized with the Facilities Committee by June 24.</p>	<ul style="list-style-type: none"> ● Grant applications focusing on facilities improvements ● Prioritize facility improvements focusing on safety and security. ● Engage the community in feedback and engagement in the improvement of the facilities. 	<ul style="list-style-type: none"> ● We are continuing to investigate grants and locating HVAC, Roofing, Infrastructure grants for safety. This will be a continual process. ● Prioritization of facility improvements based on the walkthrough list has been completed and shared with the board. ● In conjunction with the Facilities Committee, I would like to send out the

			community feedback survey with analysis of the information.
3 - Staff and Volunteers	Through professional development activities, staff will collaborate to improve the proficiency of all students by May 2025 to 70-80% proficiency.	<ul style="list-style-type: none"> ● PDAC planning for Professional development focusing on the district initiatives and student growth. ● Professional Learning Community (PLC) planning and implementation to focus on student academics, behavior, and school climate. ● Collaboration with PTA, GG Foundation, Boosters, local community organizations (GYG, WWLA) to engage the community in the school district and organize volunteers. 	<ul style="list-style-type: none"> ● PDAC committee will begin meeting in January to start the planning for 24-25 school year. Results and plans will be shared with the board in May 24. ● PLC development is a multi-year process that incorporates MTSS, Standards based grading and reporting, and teacher collaboration strategies. ● Assisting the PTA in establishing a presence with parents and the community to increase parent and community engagement.